

COVID-19 Testing & Contact Tracing Protocol

Screening & Testing

a.) The District will require all faculty and staff to complete a daily screening questionnaire upon arrival at school to determine whether the individual has:

- experienced any symptoms of COVID-19, including a temperature of greater than 100.0 degrees Fahrenheit, in the past 14 days; and/or
- knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive for or has symptoms of COVID-19; and/or
- Tested positive through a diagnostic test for COVID-19 in the past 14 days; and/or
- Traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days.

b.) Screening is strongly recommended to be conducted remotely, before the individual reports to school, but will be performed at the campus checkpoint upon the faculty/staff member's arrival. All faculty and staff will be required to maintain social distancing while completing the screening at the campus checkpoint.

c) Staff and day school students will have temperatures taken with a touch free thermometer at the campus checkpoint.

d) All residential students will be screened at their residential unit prior to leaving for school.

e) The District will not keep records of student, faculty, staff, and visitor health data (e.g. the specific temperature data of an individual), but will maintain attendance records that confirm individuals were screened and cleared for entrance.

f) All visitors to the buildings (with the exception of delivery personnel) will be required to complete a screening questionnaire directly upon arrival to the campus checkpoint.

g) All students will be COVID-19 tested monthly by the campus Medical Department.

h) All staff have access to testing at the campus Medical Department.

Positive Screen Protocols

Any individual who screens positive for COVID-19 exposure or symptoms, if screened at the checkpoint, must be immediately sent home with instructions to contact their health provider for assessment and testing.

a) Day School Students who are being sent home because of a positive screen (e.g. onset of COVID-19 symptoms) at the checkpoint, must be immediately transported back home by the sending district.

b) The District of residence for day school students will coordinate with the county service agency to schedule a pre-screening assessment for COVID, to determine if student needs to be tested for COVID.

c) The school nurse will be responsible for providing parents/guardians of student with information on health care and testing resources available and the COVID testing sites in student's home county.

e) The district will immediately notify the state and local health department about the case if diagnostic test results are positive for COVID-19.

- All faculty, staff, and parents of students must immediately disclose if and when their responses to any of the aforementioned questions changes, such as if they begin to experience symptoms, including during or outside of school hours.
- The district will follow procedures as provided by the local health department re: the requirements for determining when individuals, particularly students, who screened positive for Covid-19 symptoms can return to the in-person learning environment. This protocol will include, at a minimum, documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation. (See NYS DOH's "Interim Guidance for Public and Private Employees Returning to Work Following COVID-19 Infection or Exposure")
- The district shall designate the Nursing Supervisor, the Human Resource Manager and the Building Principal to be the central point of contact responsible for receiving and attesting to having reviewed all screening activities, with such contact(s) also identified as the party for individuals to inform if they later experience COVID-19 related symptoms or COVID-19 exposure, as noted on the questionnaire.

In-Person Screening

- The District will provide appropriate PPE to doctors, nurses and checkpoint personnel, who will be responsible for performing all in-person screening activities, including temperature checks. Any personnel performing screening activities will be trained by the school nurse in proper CDC, DOH, and OSHA protocols. Said initial screening will be used to determine if the person being screened needs to participate in a further screening process made available to all students and staff through the medical department.

Tracing and Tracking Metrics

- The George Junior Republic Union Free School District will follow the state defined measure of 5% or greater infection rate (within the region) as the measure that will serve as warning signs that the level of COVID-19 transmission may be increasing in the school setting beyond an acceptable level

- The George Junior Republic UFSD may choose to modify operations prior to instituting school-wide closures to help mitigate a rise in cases.
- Process if/when COVID-19 cases are discovered at school:
 - a) The District will immediately close areas or classes where individuals were infected
 - b) The Superintendent or his/her designee will consult with Tompkins County Health Department for guidance on whether larger sections and/or the entire school will need to be closed
 - c) The Superintendent, in consultation with Tompkins County Health Department, will communicate with the William George Agency and/or with Day School families the nature of the suspected COVID-19 case, as well as the recommendations for proper cleansing and disinfection
 - d) After waiting twenty-four hours, or, if not able to wait twenty-four hours, as long as is feasibly possible, the building maintenance staff will clean the infected areas using the NYS DOH's Cleaning and Disinfecting Guidelines for Primary and Secondary Schools for COVID-19. Notification
- The George Junior Republic UFSD will notify the state and local health department immediately upon being informed of any positive COVID-19 diagnostic test result by an individual in school facilities or on school grounds, including students, faculty, staff, and visitors. The George Junior Republic UFSD, in collaboration with the local department of health, will notify parents, faculty and staff of any positive COVID-19 diagnostic test result in a manner so prescribed by the department of health.

Tracing Support

- The District will cooperate with state and local health department contact tracing personnel by:
 - Keeping accurate attendance records of students and staff
 - Keeping a log of any visitors, including date and time they were in school
 - Assisting the local health department with tracing all contacts of the individual at school
- Confidentiality will be maintained as required by state and federal laws and regulations.